

**Jessie Duncan Elementary School  
School Council  
October Meeting Minutes**

Wednesday October 16, 2024 @ 6:00pm

- 1) **Call to order** at 6:09pm by chairperson Brandi Filipchuk
- 2) **Welcome & Introductions** (5 minutes)

**Members present:**

Laura Gillam, Chair  
Ashley Wingie, Director  
Nathan Schlitter, parent/guardian  
Jamie Seiyoma, FCSS  
Courtnry Nygren, parent  
Amber Regnier, Vice-Chair  
Myranda Radomske, Secretary  
Brandi Filipchuk, Parent Society President  
Sherry Cooper, School Board Trustee  
Cameron Galiski, Councillor Town of Penhold  
Kory Sholdice, Principal  
Susan Dillabough, Vice-principal  
Ellen Freake, Treasurer  
Will Langlois, Vice-president Parent Society (via skype)

- 3) **Approval of Agenda as amended, with additions to 6) regarding Christmas concert dates** (*members may request an item to be added to the agenda at this time*)  
Moved by: Laura Gillam  
Second: Will Langlois  
CARRIED
- 4) **Approval of Minutes from September 18<sup>th</sup>, 2024 meeting**  
Moved by: Laura Gillam  
Second: Will Langlois  
CARRIED
- 5) **Elections** (10 minutes)
  - Explanation of Election Process occurred
  - Outgoing executive as follows:  
Chair: Brandi Filipchuk  
Vice chair: Ellen Freake  
Secretary: Natasha Caissie  
School council elected at this meeting as follows:  
Chair: Laura Gillam  
Vice-Chair: Amber Regneir  
Secretary: Myranda Radomske

**6) Reports/Updates (15 minutes)**

- **School Report** – Principal Kory Sholdice  
School Generated Funds
  - i) **Spellathon \$28,373. 44**
    1. Field trips, Play ground improvements and maintenance, Remembrance Day bussing, Sports day, Grade 3 Farewell, Outdoor classroom, School brand promotion and development.
    2. Expenses to be posted:
      - a. \$ 3,979.35 Students T-Shirts
  - ii) **Recycling \$3,769.42**
    1. Extra Curricular, Student and staff recognition, School Agendas,
  - iii) **Hot Lunch \$6,833. 11**
    1. Library and Literacy, Kinder Shirts, School brand promotion and development.
  - iv) **General \$13,055.56**
    1. Support families in need, Kinder shirts, Supplies for school projects,
    2. Playground improvements and maintenance
    3. Includes the **Alberta Hockey Association Donation \$3,750.00**
  - v) **Scholastic Book Fair \$2,295.57**
    1. Library books and supplies
  - vi) **Outdoor Classroom \$15,925.31**
    1. Supplies and construction materials, guest speakers and contributors to support learning.
  - vii) **ASCE Grant \$111.12**
- Student Leadership
  - i) Kory Sholdice, Tammy Burton and Chelsea Williams are starting a leadership program for grade 3s.
  - ii) Grade 3 students will have jobs around the school to promote a variety of skills including leadership. Jobs will include helping with the library, hit lunch, loose parts shed, breakfast program ,recycling, assembly set up and take down.
- Staff Request and Ideas
  - i) Residency
    1. Alien Inline
    2. Pound It Studios
    3. Artist/author?
  - ii) Scooters for the gym
  - iii) Crazy Carpets (replace damaged carpets)
  - iv) Kinder is requesting some funding for puzzles and centers.
- Supervision

- i) There will be removable gates put up during recess times to help prevent students from potentially leaving the playground. This will help alleviate pressure on staff during those times.
- Mackenzie Brown
  - i) Our assembly and day with Mackenzie was well received. The next step is to choose a place in the school for the art to be mounted during the winter months and work with maintenance to have it mounted in the outdoor classroom in May.
- Book Fair
  - i) October 21st-24th
- Remembrance Day
  - i) Nov 7th at Penhold Crossing
  - ii) Ceremony is at 10:00
  - iii) Grade 3 and kinder performing
- Christmas Concert – dates Dec 18 & 19
- Shlockey pads – Kory is working with Daryl (maintenance) to have these poured before snowfall.
- Halloween celebration – Oct 31 children can put costumes on at noon, parade at 2:00pm.

**b). Teacher Report – (10 minutes)**

- Kinder  
Is finishing up colors, starting letters and exploring FALL!!
- Grade One:  
In language arts we are working on CVC words which includes spelling and applying our spelling to our journals using sentences of the day. We are beginning decomposing and composing numbers to 5 as in introduction to addition and subtraction units. The grade 1s went on a leaf walk this past week and used the leaves as part of our Earth Systems unit examining seasonal changes.
- Grade Two:  
Math - We have finished up reviewing numbers to 20 and are working on repeating patterns  
LA - We are working on diagraphs (sh, ch, th) and blends (sl, st, dr, bl, fr, cr,tr) and starting long vowels in phonic. We are writing good sentences with capitals and punctuation. Reading is focusing on stamina - being able to read longer and fluency  
Science - Testing materials  
Social Studies -what makes up a community and identifying provinces and territories in Canada.
- Grade Three:  
Math - Place value  
L.A. - comprehension, journal writing, Daily 5, sentence writing, varying novel studies and read alouds in all 3 classrooms  
Science - States of Matter, Natural and Processed materials  
Social - Mapping, Global Citizenship  
Growth Mindset

- c). School Board Trustee's Report- Sherry Cooper (10 minutes)**
  - Financial report/audit in process. For approval end of November and submission to province.
  - Superintendent hiring process is underway. A Calgary firm (Leaders) has been contacted to assist the board with vetting candidates. Corporate secretary is also retiring by will stay on into September 2025 to ensure new school is completed at deadline and specs
  - School Division is working on Artificial intelligence best practices, uses and understanding pitfalls.
  - The board is working on advocacy for mental health initiatives and our capital plan by meeting with the MLAs for our division, while we are at the ASBA conference.
  - Celebrations is happening October 24 where the board and the ATA Co-host to induct new teachers and centenary milestones of our long serving staff and retirees.
- **Town of Penhold Report**
  - i) Town Council – Cameron Galisky (5 minutes)
    - signage up at Lincoln St cross walk as requested
    - please bring forward any infrastructure requests before budget decisions in November
  - ii) FCSS Coordinator – Jamie Seiyama (5 minutes)
- Community Christmas will be Friday Nov. 22 at the Multiplex
  - o Little Shoppers area 6:00-8:00
  - o Christmas Market ran by the Museum 6:00-8:30 p.m.
  - o Tree Lighting 6:30 p.m.
  - o Cookie Walk (Penhold Museum)
  - o Penhold Drop-In Centre Silent Auction
  - o Cookie Decorating
  - o Crafts
  - o Photo
  - o Wagon Rides
  - o Stage 6:30-7:30
    - Penhold Crossing band x 2 – confirmed
    - Penhold Elementary Christmas choir – invited, not confirmed
    - Penhold School of Dance – invited, not confirmed
    - MacLeod of Lewis Highland Dancers – tentative

Reminder there is the option for a Reporter, no charge, ¼ page ad (1 per group per month deadline is 15th, must be sized properly and a jpg file) and the electronic highway sign plus reader boards on north and south ends of hwy 2A. Also, if you send posters to [fcss@townofpenhold.ca](mailto:fcss@townofpenhold.ca), Jen or I will put it on the Town of Penhold Community Support Services Facebook page. You can also submit your events for the community calendar through the website.

Next Family Play Day is on October 19 th @ Penhold & District Library, 12:30 – 2:30pm. Drop into the library for some safari themed fun.

Craft & Connect Night. October 29, 6:30 – 8:30 pm. Register with [fcss@townofpenhold.ca](mailto:fcss@townofpenhold.ca)

Playgroup schedule for Oct/Nov is out.

Ask-A-Lawyer Oct. 23 from 5-8pm in the Library - \*Registration is required with very limited spots due to the appointment lengths, (20-30 minutes) with the lawyer. To book an appointment, please contact Jennifer/FCSS at (403) 886-3288 or fcss@townofpenhold.ca. Disclaimer: Clients are required to fill out an intake form at the event before seeing a lawyer. An appointment with a lawyer is not guaranteed as lawyers do not practice in all areas of law.

PYC Bowling Fundraiser Oct. 30. Tickets will be sold at Town Office, Eventbrite and at the market in Penhold on November 2nd and 17th.

- **Executive's Report** (5 minutes)
  - i) New Members
    - School Operating Procedures
    - Rules of Order
  - ii) Volunteer Initiative: each member is encouraged to speak to 5 parents/guardians to request either participation in meetings or volunteer commitments where possible.

#### **7) Business arising from prior Minutes** (10 minutes)

- Communication-
  - 'Council Corner'/ Newsletter Info/ Weekly Update Emails from teachers
- ASCA (Alberta School Council Association)  
See email from Brandi – 'member's only section'
  - School Council Engagement Task Force (SCETF): Laura will try to register for our council to be a part of this.
  - ASCE Grant Utilization: carry over ~\$110; annual grant of \$500. Kory suggested "Purpose of School Council" in person seminar would be benefit for group. We would consider shortening other meeting or informal meeting in Dec2024 to attend this seminar. Laura will look into this possibility.
  - Insurance: through ASCA, discussion occurred. Decision and vote was deferred to Parent Society meeting.

#### **8) New Business** (5 Minutes)

- Parents Matter- Myranda Radomske  
Meeting occurred Oct 9/2024 6:30-8pm.  
Documents shared at the meeting: "Resolving Conflict - a quick guide for parents..."
  - Request for feedback from parents on updated Cellphone Guidelines: response from parents was overwhelmingly positive from all age groups. Only issue was there is a need for more Chromebooks for student research – schools are working on strategies to manage this.
  - Welcoming, Caring, Respectful, Safe and Inclusive Schools - AP 3-26 was reviewed.  
Discussion occurred on if schools are meeting these standards.  
Myranda to provide meeting minutes to JDES when they are available.

9) **Next Meeting** Wednesday November 20<sup>th</sup>, 2024 and Adjournment at 7:25pm

Minutes Approved on the 20 day of NOVEMBER, 2024.

Laure Hill Chairperson

M. Madoniste Secretary