

**Jessie Duncan Elementary School
Parent Society
October Meeting Minutes**

Wednesday October 16, 2024

- 1) **Call to order at 7:27pm by chairperson Brandi Filipchuk**
- 2) **Welcome & Introductions**

The Jessie Duncan Parent Society is a registered Society made up of primarily parent volunteers. Parents/ Guardians can make a meaningful difference for our students by participating on our school's Parent Society Board of Directors and/ or by volunteering. The main role of the JDES Parent Society is fundraising. We are a means for parents and community members to provide additional financial resources and support to the school. The money raised through various school fundraisers and initiatives is used towards providing enrichment opportunities for the school and students.

Members Present:

Laura Gillam, Director
Ashley Wingie, Director
Nathan Schlitter, Parent/guardian
Jamie Seiyoma, FCSS
Courtney Nygren, Parent – present for part of meeting
Amber Regnier, Director
Myranda Radomske, Secretary
Brandi Filipchuk, President
Sherry Cooper, School Board Trustee
Kory Sholdice, Principal
Susan Dillabough, Vice-principal
Ellen Freake, Treasurer – present for part of meeting
Will Langlois – Vice president

Members Absent:

Laurin Levick, Director

- 3) **Approval of Agenda** (*members may request an item to be added to the agenda at this time*) As amended- 5)a) September Treasurer Report
Moved by: Ellen Freake
Second: Laura Gillam
CARRIED
- 4) **Approval of Minutes from September 18th, 2024 meeting**
Moved by: Laura Gillam
Second: Ashley Wingie
CARRIED

5) Approval of Treasurer's Report as presented (5 minutes)

a) Treasurer's Report presented by Brandi Filipchuk

Moved by: Ellen Freak
Second: Amber Regnier
CARRIED

6) Elections (10 minutes)

a) Outgoing Parent Society Executive are as follows:

- Chairperson: Brandi Filipchuk
- Vice Chairperson: Ellen Freake
- Treasurer: Brooke Frenette
- Secretary: Natasha Caissie
- Directors: Laura Gillam, William Langlois, Laurin Levick, Cassandra Mierau, Myranda Radomske, Whitney Usselman

b) Election of New Executive Members: President, Vice-President, Secretary, Treasurer, Directors at Large (*elect or acclaim*) occurred at this meeting and are as follows:

- President: Brandi Filipchuk by acclamation
 - Motion to cease nominations: Myranda Radomske
- Vice-President: Will Langlois by acclamation
 - Motion to cease nominations: Brandi Filipchuk
- Treasurer: Ellen Freake by acclamation
 - Motion to cease nominations: Brandi Filipchuk
- Secretary: Myranda Radomske by acclamation
 - Motion for nominations to cease: Brandi Filipchuk
- Directors at large: Laura Gillam, Amber Regnier, Ashley Wingie, Laurin Levick

Motion for nominations to cease: Brandi Filipchuk
SECOND: Will Langlois
CARRIED

c) Two Auditors (members w/o signing authority)

Motion to remove Ellen Freake and Myranda Radomske as auditors for annual financial review and replaced with Amber Regnier and Laura Gillam.

Moved by: Brandi Filipchuk
Second: Ashley Wingie
CARRIED

7) Signing Authority Change: (*motion to remove and replace*)

Motion to remove Brooke Frenette and Natasha Caissie as signers on JDES Parent Society accounts.

Moved by: Brandi Filipchuk
Second: Ellen Freake
CARRIED

Signing authority for JDES Parent Society will be replaced by Ellen Freake and Myranda Radomske.

Moved by: Amber Regnier
Second: Laura Gillam
CARRIED

8) Reports/Updates (20 minutes)

- a) Executive's Report
 - i) Meat Draw License Funds/ Volunteers – sufficient volunteers for Oct 18. Need more volunteers for Dec 13 @6:45pm
 - ii) AGLC- New Casino License: sometime in Apr-Jun 2027
 - iii) Corporate Registries- Year End Financial Report: to be submitted
 - iv) CSAB Oct 17/ 2024 @ 6:30pm – no JDES representative available for this date, will attempt to provide rep for next meeting (last meeting for 2024; will share 2025 meeting schedule once provided)

9) Business arising from prior Minutes (10 minutes)

- a) AGLC 2023-2024 Report – Treasurer to complete.
- b) Swing Set Repair Loan (SSRL) – no monies owed by JDES Parent Society.
- c) SC Financial Report 2022-2023 / 2023-24 – Treasurer to complete.
- d) Parent Society Bylaw Review
Committee to be set up-Brandi Filipchuk, Will Langlois would be open to being on the committee.
Kory suggested reaching out to ASCA to request support to review bylaws – Laura to request info re: bylaw revision when she is in touch with ASCA.
- e) Pound It Hip Hop Dance Demo Day/ Residency 2024/2025
- Cost \$375 + tax for demo day; residency = 4 full days & 5th day is for 'presentation' for parent body cost = \$1800 + tax/week
Week long residency dates to consider: March 24-28 or Jun 2-6 – Brandi to request availability for these dates.

Motion for:

Pound it Hip Hop Studios to come in for residency in 2025 with cost not to exceed \$2000 to be paid with funds from Casino account.

Moved by: Brandi Filipchuk
Second: Amber Regnier
CARRIED

- f) Meetings- Child Care/ Meeting Time
Child care was not felt to be necessary to encourage more participation – will not pursue same.
Meeting time was discussed and 6pm was confirmed to be preferred time moving forward.

10) New Business (20 minutes)

- a) Fundraisers- Yearly Overview Proposed
Poinsettia & Wreath fundraiser through Parkland Nurseries proposed in Nov-Dec 2024 for:
 - 6 inch pot cost \$13.50, sold for \$20
 - 10 inch pot cost \$40, sold for \$50
 - Wreath cost \$32 (quantity may be limited), sold for \$50

Motion for:

Parent Society to run Parkland Nurseries Poinsettia & Wreath fundraiser from Nov 7-28/2024, with possible 1 week extension into December

Moved by: Brandi Filipchuk

Second: Ashley Wingie

CARRIED

Proposed Love Bug Boogie Family Dance in Feb 2024, potential date Feb 8/2025.

-preparation to discuss LBB dance details in Nov 2024 meeting

In Jan 2025, we will determine fundraising ideas for Spring 2025.

- b) School Council & Parent Society Photo
To occur at Nov2024 meeting.

- c) 2023-2024 PS Achievements
Discussed that this would be included in 'Council Corner' in monthly school Newsletter as "Did you know" blurb with highlights each month about successes from previous year(s).

- d) Fundraising Insurance

Motion for:

JDES Parent Society to acquire Fundraising Associations Insurance through ASCA for Option 1 at annual Premium \$900 not to exceed \$1000.

Moved by: Brandi Filipchuk

Second: Myranda Radomske

CARRIED

- e) Gift Card Incentive for meeting attendance

Motion for:

JDES Parent Society to draw for gift card in the amount of \$25 (to local business) to be paid out of the fundraising account at each future meeting for the 2024/2025 school year; one entry will be entered in the draw for each parent attendee

Moved by: Brandi Filipchuk.

Second: Will Langlois

CARRIED

- f) New Expenses – budget will be created to cover these expenses.

Motion for:

JDES Parent Society to purchase operational supplies at a cost not exceeding \$100 to be withdrawn from fundraising account.

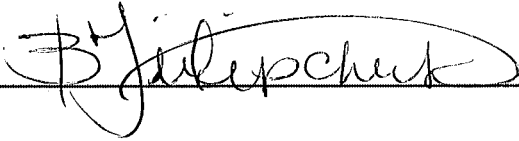
Moved by: Brandi Filipchuk

Second: Will Langlois

CARRIED

11) **Next Meeting** Wednesday November 20th, 2024 and Adjournment at 8:37pm.

Minutes Approved on the 17TH day of OCTOBER, 2024:-

 Chairperson

Madonake Secretary