

**Jessie Duncan Elementary School  
Parent Society  
Annual General Meeting  
Minutes**

Wednesday, September 20, 2023

- 1.0 Call to order at 8:33pm by Chairperson Courtney Nygren

**Members present:**

Courtney Nygren, Chairperson  
Elizabeth Dahl, Treasurer  
Natasha Caissie, Secretary  
Kory Sholdice, Principal  
Susan Dillabough, Vice-Principal  
Sherry Cooper, School Board Trustee  
Margo Gruenewald, Teacher Representative  
Jamie Seiyama, FCSS  
Brandi Filipchuk, Director  
Laura Gillam, Parent  
William Langlois, Parent  
Laurin Levick, Parent  
Cassandra Mierau, Parent  
Myranda Radomske, Parent  
Whitney Usselman, Parent

**Members Absent:**

Stephanie Willmer, Vice Chairperson  
Tyrone Muller, Councillor Town of Penhold  
Mike Dahl, Director  
Ellen McKane, Director  
Trevor Monette, Director  
Dawn Volmer, Director

- 2.0 Approval of Agenda (**As Amended**)  
Moved By: Cassandra Mierau  
Second: William Langois  
CARRIED
- 3.0 Approval of Minutes from May 17, 2023 meeting  
Moved By: Brandi Filipchuk  
Second: Whitney Usselman  
CARRIED

4.0 Information package & meeting overview

5.0 Approval of Treasurer's Report, as attached

a) Approval of year end financials

Corporate Registries knows we file late to correspond with the school year

Moved By: Laura Gillam,

Second: William Langlois

CARRIED

b) Approval of the Treasurers report for May-August 2022

Moved By: Brandi Filipchuk

Second: Laura Gillam

CARRIED

6.0 Reports/Updates

a) Executive's Report

i) Casino- November 2 we should know when we get the next one

7.0 Business arising from prior Minutes

a) Teacher Appreciation Gifts – *Ratify Vote*

- **Ratify motion sent through email to spend up to \$21.00/staff member for teacher gifts**

**See attached for motion conducted via email**

b) Outdoor Classroom

- Ceremony October 13
- Courtney to send out letter to donators
- Plaques- Large leaf with Classroom name & thank you to our donors
  - powder coated aluminum-\$1400 for all 7
  - wooden (18X36)-\$1500

c) Air Cooler- repayment from fundraisers this year as per May meeting.

- \$2356.16 to be repaid to the school
- Deadline to be determined

d) Swing repair loan payment \$4000 for this school year to come out of casino.

- 5 years to repay the loan
- **Motion to: pay \$4000 out of the Casino account to go towards the Swing Repair loan**

**By: Courtney Nygren**

**Second: Brandi Filipchuk**

**CARRIED**

- e) Meat Draw- Do we want to continue with the low numbers in volunteers?
  - Discussion occurred was hard to get the volunteers need each time
  - **vote needed**
  - **4 Continue, 3 opposed, 3 abstained from voting**
  - Majority voted to continue-Courtney will contact the Optimist Club to let them know
  
- f) Fall Festival- Concluding meeting not until October 5.
  - Courtney will represent at the final meeting
  - Seemed to go well on our end
  - Mini Marathon donation of \$1050

#### 8.0 New Business


- a) Fundraisers Yearly Overview Poinsettia fundraiser usually runs late November early December, Team Fund Fill your freezer is ran mid April- any new fundraising ideas please get all the details and can be presented in October meeting to save time during this meeting (do we want to source out a different meat one since delivery hasn't been good 2 years in a row?)
  - Come with ideas you would like to present to the council
  
- b) Parents Matter Representative- 3 meetings a year, submit questions to chinooks edge and they answer everything that comes through. First meeting is October 4 of this year 6:30-8 online.
  - Myranda has volunteered to represent Jessie Duncan at the meetings
  
- c) **Kindergarten T-shirts**
  - School to look into how many kids need shirts to see if help is needed
  - Tabled to next meeting
  
- d) Elections: President Chair; Vice President; Secretary; Treasurer; Directors
  - Prior to elections descriptions for the positions were available
  - Outgoing Executives as follows:
    - Chairperson: Courtney Nygren
    - Vice-Chairperson: Stephanie Willmer
    - Treasurer: Elizabeth Dahl
    - Secretary: Natasha Caissie
    - Directors: Mike Dahl, Brandi Filipchuk, Ellen McKane, Trevor Monette, Dawn Volmer
  - School Council & Parent Society Executive elected at this Annual General Meeting on Wednesday, September 20, 2023 are as follows:
    - Chairperson: Brandi Filipchuk by acclimation
    - **Vice Chairperson: extended position nomination to next meeting**
    - **Treasurer: extended position nomination to next meeting**
    - Secretary: Natasha Caissie by acclimation

- o Directors: Laura Gillam, William Langlois, Laurin Levick, Cassandra Mierau, Courtney Nygren, Myranda Radomske, Whitney Usselman

**9.0 Next meeting Date and Adjournment**

- Next meeting will be on Wednesday October 18, 2023 following the Jessie Duncan Elementary School Council meeting
- Meeting adjourned at 9:56 pm

Minutes Approved on the 18 day of OCTOBER, 2023

 Chairperson

 Secretary

## Motion for teacher gifts

**Jessie Duncan Elementary School Council**  
<jdschoolcouncil@gmail.com>

Mon, May 1,  
9:23 PM

to Ellen, Elizabeth, Trevor, Brandi, Dawn, Steph, me, mike

Hey, the feedback I got from our chat was giftcards is the route we would like to take this year for teacher gifts. Faculty numbers are the same as last year 38 people. I also asked about amount, \$20 same as last year, which seemed to get 1 for feedback. When we were throwing suggestions out there I had mentioned attaching it to a candy bar. I can make the Thank you notes again to attach to each one. Here is the official motion for it. If you don't agree that's fine we will move it to a vote or if you would like to make a suggestion great let's get it done. I did send out a survey which was natashas suggestion to find out where they would like their gift cards from. First one to reply please reply with a second and everyone to follow reply all with an all in favor.

I motion that the teacher/staff gifts for the 2022/2023 school year be a gift card of choice in the amount of \$20 attached to a candy bar spending a total of \$21/teacher/staff member.

**Dawn Volmer** Mon, May 1, 11:35 PM

to Jessie, Ellen, Elizabeth, Trevor, Brandi, Steph, me, miked.dahl

I second

**Elizabeth Dahl** Mon, May 1, 11:47 PM

to Jessie, Ellen, Trevor, Brandi, Dawn, Steph, me, miked.dahl

All in Favour

**Natasha Caissie** Tue, May 2, 7:44 AM

to Jessie, Ellen, Elizabeth, Trevor, Brandi, Dawn, Steph, miked.dahl

In favour

**Ellen Mckane** Tue, May 2, 7:47 AM

to me, Jessie, Elizabeth, Trevor, Brandi, Dawn, Steph, miked.dahl@shaw.ca

All in favor

**Mike Dahl** Tue, May 2, 8:15 AM

to Ellen, me, Jessie, Elizabeth, Trevor, Brandi, Dawn, Steph

In favour

**Brandi Lee Filipchuk**

Tue, May 2, 10:03 AM

to Elizabeth, Jessie, Ellen, Trevor, Dawn, Steph, me, miked.dahl@shaw.ca

In favour

Brandi Filipchuk

**Steph Willmer** Tue, May 2, 10:55 AM

to Jessie, Brandi, Dawn, Elizabeth, Ellen, me, Trevor, miked.dahl

In favour

**Trevor Monette** Tue, May 2, 10:56 AM

to Steph, Jessie, Brandi, Dawn, Elizabeth, Ellen, me, Mike

In Favour

**Jessie Duncan Elementary School Council**  
<jdschoolcouncil@gmail.com>

Tue, May 2,  
1:57 PM

to **Brandi**, Elizabeth, Ellen, Trevor, Dawn, Steph, me, miked.dahl

Motion carried for teacher gifts. Thank you

Sent from my iPhone