

**Jessie Duncan Elementary School
Parent Society
Agenda Minutes
Wednesday April 10th, 2024**

- 1) Call to order at 6:53 pm by Chairperson Brandi Filipchuk

Members present:

Brandi Filipchuk, Chairperson
Ellen Freake, Vice-Chairperson
Natasha Caissie, Secretary
Kory Sholdice, Principal
Susan Dillabough, Vice-Principal
Sherry Cooper, School Board Trustee
Margo Gruenewald, Teacher Representative
Tammy Burton, Grade 2 Teacher
Jamie Seiyama, FCSS
Laura Gillam, Director
William Langlois, Director (via online)
Laurin Leveck, Director
Myranda Radomske, Director
Whitney Usselman, Director
Jennifer Blaylock, Parent

Members Absent:

Brooke Frenette, Treasurer
Cassandra Mierau, Director
Cameron Galiski, Councillor Town of Penhold

- 2) **Approval of Agenda** (*members may request an item to be added to the agenda at this time*)

Moved By: Whitney Usselman

Second: Brandi Filipchuck

CARRIED

- 3) **Approval of Minutes from March 20th, 2024**

Moved By: Whitney Usselman

Second: Natasha Caissie

CARRIED

- 4) **Approval of Treasurer's Report**, as attached- Brooke Frenette (5 minutes)

Brooke was unable to attend, financials were presented in her absence

a) March 2024 Financial Report

Moved By: Laura Gillam
Second: Whitney Usselman
CARRIED

5) Reports/Updates (5 minutes)

a) Executive's Report

- i) Meat Draw License Funds/ Volunteers
 - \$404.32 Meat Draw funds available to utilize
 - Next meat draw date May 3, 2024- Brandi, Will, Myranda & Ellen
 - Thank you letter to the Penhold Optimus Club

- ii) AGLC
 - Casino License Received
 - Casino Volunteers (1 shift to fill)- Flyers distributed before Easter
 - Chip runner/Count room-Thursday April 18 11pm-3am

- iii) Corporate Registries
 - 2024 Annual Return Preparation
 - Governance Review Committee?
 - Ellen & Myranda to review

6) Business arising from prior Minutes (30 minutes)

- a) Spring Meat Fundraiser (to run in May) (5 minutes)
 - Nossack's Golden Fundraiser for PES
 - Advertising/ Flyers
 - Distribution date TBD
 - Information from Penhold Elementary to put on flyer
 - 4 options (jerky for bundle 4 if choice needed)
 - May 1-15 with potential extension
 - \$2500 goal
 - May 31 possible distribution date

- b) Parents Matter (10 minutes)
 - Letter to CESD re: Cell Phone Policy
 - Letter presented to Council
 - Next Meeting April 24, 2024
 - Any questions need to be sent in a week before meeting (due April 16)
 - **Motion to:**
 - **submit the approved letter/email to CESD as amended on behalf of the JDES Council & Parent Society in hope of a cell phone policy being implemented in the future.**

- **By: Brandi Filipchuk**
- **Seconded: Whitney Usselman**
- **CARRIED**

- c) Love Bug Boogie Dance (LBB) (5 minutes)
 - \$2657.42 Total Profit (10%- \$265.74 into General Account)
 - \$2258.73 Profit remains for allocation (TBD)
- d) DJ Rico Dance Demo Day (2 minutes)
 - Booked for May 10, 2024 (Cost \$393.75)
 - Money from Meat Draw proceeds
 - Mascot to come, grades together
- e) Movie Night (5 minutes)
 - June 6th, 2024 from 6-8pm
 - Movie? (TBD)
 - Popcorn & Water (Pricing)
 - Food Bank Donations?
 - Volunteers?

Ellen to lead, will put together a plan to present

- f) Parent Society Bylaws (3 minutes)
 - Bylaw Revision Committee: Brandi, Ellen, Will, Myranda & Laura
 - Meeting Date(s)?
 - Brandi will reach out to the members and see availability

7) New Business (10 minutes)

- a) JDES Staff Year End Gifts/ Budget – 37 Staff Members
 - Discussion occurred as to what the Society would like to do, felt previous years spent too much money
 - Gift card to local business', cater luncheon (watch for dietary concerns), pencil case/pouch, keychain
 - **Motion to:**
 - **Gift each staff member a \$10 Ma & Pa Gift card with the addition of the pouch/pencil case/keychain out of the fundraiser account up to \$500 and reimburse Brandi as needed**

By: Ellen Freake
Second: Whitney Usselman
CARRIED

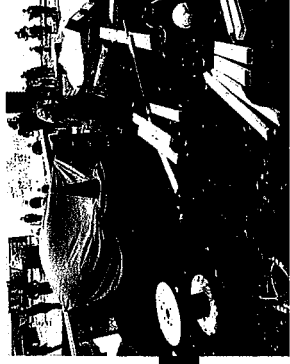
- b) Parent Society Year End Luncheon
 - \$300 budget, soup & sandwiches ect.
 - Saturday in June at Ma & Pa's

- Next meeting will be on Wednesday May 15, 2024
- Meeting adjourned at 6:52 pm

Minutes Approved on the 15 day of May, 2024.

B. J. Lipchuck Chairperson
[Signature] Secretary

What is it?



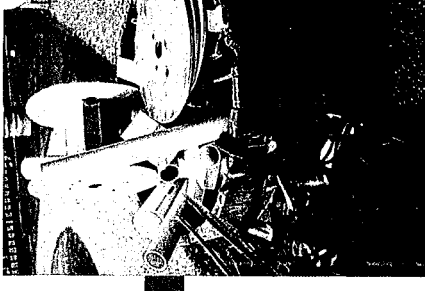
Loose Parts Play is:

*Loose parts create richer environments for children to play, giving them the resources they need to extend their play. Loose parts aren't prescriptive and offer limitless possibilities. A **stick**, for example, may become a fishing rod near real or imaginary water, a spoon in a mud kitchen, a tool to nudge a football that is stuck in a tree; it can be tossed, floated, snapped, pinged, bent, hidden, added to a pile, used as a musical instrument, tied to something else, split or catapulted.

Loose Parts Play

Play is 'essential to the health and well-being of children and promotes the development of creativity, imagination, self-confidence, as well as physical, social, cognitive and emotional strength and skills' (Committee on the Rights of the Child, 2013).

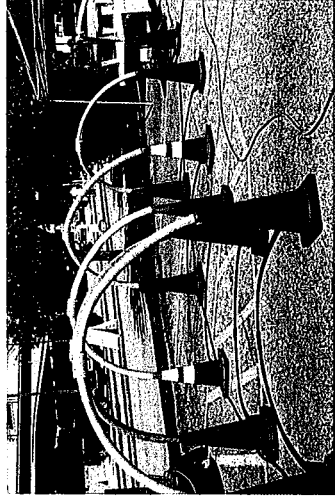
What are some benefits?



- Increasing levels of creative and imaginative play
- Children play cooperatively and socialise more, inclusion
- Children can be physically more active
- Loose parts facilitate communication and negotiation skills
- Children taking part in healthy risks. Exposing children to opportunities that involve risk taking allows them to learn to manage risk independently.
- Children are problem solving, being innovative
- Play is iterative, teaches children to persevere and try again and again...more about the process than the product

Let's See it in Action

What happens when
you add loose parts to



recess?



What do we need?

- A shed/storage unit (double doors) in an open area on our playground.
- Containers to hold items
- Cardboard boxes/ tubes/ tires/ spools
- tarps/ tent flies/ plastic snow fencing
- reuse/recycle/donated items from homes and businesses
- ropes/ bamboo poles...
- Plastic containers/ flower pots/ large coffee tins....
- Vacuum hoses/ chair parts

AND this list is filled with endless possibilities!!

Upcoming Expenses

Swing Repair Loan	\$	4,157.44
JDES Staff YE Gifts	\$	500.00
JDES PS YE Luncheon	\$	300.00
Movie Night (cost recovery)	\$	300.00
	\$	<u>5,257.44</u>

Pending Expenses (to be voted)

Schlocky (Up to)	\$	3,000.00
Loose Parts Shed (Up to)	\$	3,000.00
FNMI Dancer	\$	300.00
	\$	<u>6,300.00</u>

Total: \$ 11,557.44

Audit Log

Created EF - 4/9/24

Treasurer's report JDES PAC March 2024

Account	Date	Chg #	Description	Debit (out)	Credit (in)	Balance
General			Balance forward from last month			\$13,049.47
	March 4	70	payment to JDES for humidifier loan	\$1,842.70		\$11,206.77
	March 18		transfer to general	\$204.75		\$11,002.02
	March 18		transfer to casino	\$842.78		\$10,159.24
Casino	03/26	71	payment to JDES for humidifier loan (final payment)	\$132.95		\$10,026.29
	03/31		interest		\$0.04	\$10,026.29
General			Balance forward from last month			\$790.94
	04/03		transfer from fundraising (10% of poinsettia fundraiser)		\$204.75	\$995.69
Casino			Balance forward from last month			\$3,062.90
	03/11		cheque deposit (cotton candy sales LBB)		\$500	\$3,562.90
	03/11		cheque deposit (profits from meat draw)		\$705.29	\$4,268.19
	03/18		transfer from fundraising		\$842.78	\$5,110.97
Total Funds	03/26	45	payment to JDES for purchase of christmas hampers	\$750		\$4,360.97
						\$4,360.97

NOTES: - Humidifier Loan \$1975.65 left owing, \$1842.70 paid from the poinsettia fundraiser. Final payment of \$132.95 paid to JDES with funds from the LBB.
 - Transfer of \$842.78 (1st Meat Draw License Cheque) from Fundraising Acnt to Casino Acnt (as they are AGLC funds). Funds were designated for Christmas Hampers and Student Engagement Program

Wednesday, April 24, 2024

Jessie Duncan Elementary School Council & Parent Society
105 Newton Dr.
Penhold AB, T0M1R0

Town Council
Town of Penhold
1 Waskasoo Ave
Penhold AB, T0M1R0

Dear Mayor Mike Yargeau & Town Councillors,

The Jessie Duncan School Council & Parent Society is writing this letter in hopes of having one of our primary issues/ safety concerns addressed. We feel as a group, we have exhausted all options in creating a solution with our current resources and are therefor looking to the Town of Penhold to assist in a resolution.

Over the past few years, there has been growing concern about crosswalk safety in and around the Jessie Duncan school area. This topic has been brought up and discussed numerous times at our School Council and Parent Society meetings. There is constant feedback from parents about their concerns regarding crosswalk safety and poor visibility of children entering crosswalks; especially in the winter months when the crosswalks are typically covered by snow. The primary concern is children and pedestrians being able to safely cross the road at the crosswalk locations and having adequate signage in place to ensure pedestrians are seen. Currently there is no signage indicating there is a crosswalk at both crosswalk locations crossing Lincon Street. Vehicles park right up to where the crosswalks are located (on Lincoln Street) and it is very hard to see a pedestrian entering the crosswalk; even while travelling at a low rate of speed. Parents are fearful that a child or pedestrian will get hit in the crosswalk.

Looking back in our meeting minutes, this issue was brought up in the Fall of 2022. The school had been in contact with the Town and were told that the signposts had to be put in with hydro-vac services in order to put up proper crosswalk signage; the meeting minutes reflect that signage had been ordered at that time. It was thought that those signposts and appropriate signage would have gone in, in the spring of 2023. This has still not happened. We have discussed putting signage on the chain-link fence that runs along the roadway however we were advised that this would not be a suitable option because signs put up on the fence are not enforceable by law. Signage would need to be actual posts with crosswalk signs on them. We would like to know when the Town intends on putting the crosswalk signage in place? We feel that it is very important to do so as soon as possible to make crossing the road safe for our children.

Besides proper signage, we have brainstormed other solutions to help with crosswalk safety: During winter months at other major intersections where children are crossing the road, the town uses a bobcat or grader to blade down those areas so that the crosswalks are clearly visible. We are requesting that happens at the crosswalks surrounding Jessie Duncan in the future. We would like to see it be a standard procedure that when the roads are ploughed around Jessie Duncan that a windrow is not left in place. The Windrows that are typically left cover the crosswalks and this is a major safety concern. Not only the issue that windrows are usually left covering/ blocking the crosswalks, but the additional tripping/ slipping hazard that is created by the windrow for kids trying to get in and out of vehicles at drop off and pick up. Having to climb over (at times almost 3 foot high ice/snow) windrow is dangerous and could cause a child to slip under a vehicle and be run over. We request that the operators ploughing the roads are made aware of this safety issue and remove the windrows left on Newton Drive and Lincoln Street at the same time as the roadways are ploughed. There were multiple times this year that the town employees came back after complaints were made about the windrows and removed them. We appreciate that they were cleared, however we would like them not to be left along the above mentioned roadways moving forward. It is also felt that more Peace Officer presence and enforcement of "no parking" areas in and around the crosswalks would also be a viable option to deter motorists from stopping in and/or parking in the crosswalks.

We would like to request that the matters addressed in this letter are reviewed and addressed in a timely matter. The safety of the children in the Town of Penhold is critical to the completion of this work.

We thank you in advance for taking the time to address our concerns and look forward to a receiving a response back outlining a path forward.

Best regards,

Brandi Filipchuk on behalf of the Jessie Duncan School Council & Parent Society

This letter was approved by our Councils at our last meeting on April 10/ 2024