

**Jessie Duncan Elementary School
Parent Society
Annual General Meeting
Minutes**

Wednesday September 18, 2024

1) Call to order at 7:55pm by President Brandi Filipchuk

Members present:

Brandi Filipchuk, President
Ellen Freake, Vice-President
Natasha Caissie, Secretary
Kory Sholdice, Principal
Sherry Cooper, School Board Trustee
Margo Gruenewald, Teacher Representative
Cameron Galiski, Councillor Town of Penhold
Jamie Seiyama, FCSS
William Langlois, Director
Myranda Radomske, Director
Laura Gillam, Director
Laurin Levick, Director
Amber Regnier, Parent
Ashley Wingie, Parent

Members Absent:

Brooke Frenette, Treasurer
Susan Dillabough, Vice-Principal
Cassandra Mierau, Director
Whitney Usselman, Director

2) Welcome & Introductions

- The Jessie Duncan Parent Society is a registered Society made up of primarily parent volunteers. Parents/ Guardians can make a meaningful difference for our students by participating on our school's Parent Society Board of Directors and/ or by volunteering. The main role of the JDES Parent Society is fundraising. We are a means for parents and community members to provide additional financial resources and support to the school. The money raised through various school fundraisers and initiatives is used towards providing enrichment opportunities for the school and students.

3) Approval of Agenda (*members may request an item to be added to the agenda at this time*)

Moved By: Ellen Freake
Second: Myranda Radomske
CARRIED

4) Approval of Minutes from May 15th, 2024

Moved By: Myranda Radomske
Second: Laura Gillam
CARRIED

5) Approval of Treasurer's Report, as attached (10 minutes)

- a) Approval of May/ June/ July/ August 2024 Treasurers Reports (as amended-
May 01 Balance forward in General Account)

Moved By: Laura Gillam
Second: Will Langlois
CARRIED

- b) Approval of Year End Financial Report (**second page should read balance
statement not income statement**)

Moved By: Will Langlois
Second: Laurin Levick
CARRIED

6) Reports/Updates (20 minutes)

- a) Executive's Report

i) Meat Draw License Funds/ Volunteers-need 4 volunteers, sell tickets
from 7-8pm, the last 3 cheques made approx. \$2500, vote to continue:
8 for 1 abstained

- ii) AGLC

- Casino Recap
-\$30014.56 was deposited
- New Casino License 2027-April/May/June
-paperwork will be submitted

iii) Corporate Registries-will be submitted now that the financials have
been approved

iv) Nossack's Golden Fundraiser for PES-\$806.80 was given to PES

v) Parent Society Bylaw Review-Will, Ellen, Laura, Myranda and
Brandi, with the knowledge of the separate council policy the bylaws
are still being worked on

- vi) Parent Society Thank You Luncheon-thank-you to those who could make it that day, believe it should continue in the future
- vii) Fall Festival/ Mayor's Fun Run Recap-Lumberjack theme, Cadets helped, will get honorarium for helping, Brandi will provide feedback to the Fall Festival committee
- viii) CSBA Sept 19th & Oct 17/ 2024 @ 6:30pm -Community Service Board Association-is a place to communicate between groups to know what is going on, Brandi will attend the September meeting

7) Business arising from prior Minutes (10 minutes)

- a) AGLC 2022-2023 Report- report was submitted, they needed extra documentation of funds spent (invoices/payments)
- b) Swing Set Repair Loan (SSRL)-was told it was paid off (SGF/reserve funds) but was reversed, will look into it
- c) SC Financial Report 2022-2023 / 2023-24- needs to be completed, deadline is October 15 for the previous year
- d) Nossack's Golden Fundraiser for PES
 - Amend Motion from May 2024 Meeting- 5)a)iv)
 - Sale extended May 22/ 2024
 - Distribution Date May 31/ 2024 1-6pm

Motion to:

- **Amend to previous motion from May 2024 meeting to read
End the selling date on May 22 with pickup May 31 and
distribute between 1pm-6pm**

By: Ellen Freake

Second: Myranda Radomske

CARRIED

- e) Pound It Hip Hop Dance Demo Day/ Residency 2024/2025-need to plan and look at dates to prevent over booking, will come in for the week to teach, look at different residencies (art/writing/theatre/dance etc) and the costs, commitment & curriculum
- f) Meetings- Child Care/ Meeting Time -would it bring more people to the meetings? Deferred to the October meeting

8) New Business (10 minutes)

- a) Condolence Gift for Peterson Family- Ratify Email Vote
See Attached for email vote
Motion to: ratify the Peterson Family condolence gift

By: Laura Gillam
Second: Ellen Freake
CARRIED

- b) Stenciling- Ratify Email Vote
See attached for email vote
Motion to: ratify stenciling reimbursement
By: Myranda Radomske
Second: Will Langlois
CARRIED
- c) Funded Projects- Ratify Loose Parts Shed Email Vote
See attached for email vote
Motion to: ratify the Loose Parts Shed payment
By: Ellen Freake
Second: Laura Gillam
CARRIED
- d) Fundraisers- Yearly Overview -deferred to the October meeting, please bring ideas

9) Elections

- a) Dissolution of current Executive (*motion to dissolve the current Executive*)
- **Outgoing Executives as follows:**
 - o **President:** Brandi Filipchuk
 - o **Vice-President:** Ellen Freake
 - o **Treasurer:** Brooke Frenette
 - o **Secretary:** Natasha Caissie
 - o **Directors:** Laura Gillam, Cassandra Mierau, William Langlois, Laurin Levick, Myranda Radomske, Whitney Usselman
 - **Motion to: dissolve current executive**
By: Laura Gillam
Second: Laurin Levick
CARRIED
- b) Election of New Executive Members: President, Vice-President, Secretary, Treasurer, Directors at Large (*elect or acclaim*)
Call for nominations went out for each position
- President: motion to defer nominations to October meeting**
By: Brandi Filipchuk
 - Vice-President: motion to defer nominations to October meeting**
By: Brandi Filipchuk
 - **Secretary: motion to defer nominations to October meeting**
By: Brandi Filipchuk
 - Treasurer: motion to defer nominations to October meeting**

By: Brandi Filipchuck

- c) Two Auditors (members w/o signing authority) *(elect or acclaim)*
Deferred to the October meeting

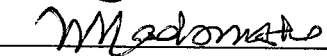
10) Signing Authority Change: *(motion to remove and replace)*
Deferred to the October meeting

11) Next meeting Date and Adjournment

- Next meeting will be on Wednesday October 16, 2024 following the Jessie Duncan Elementary School Council meeting
- Meeting adjourned at 8:55 pm

Minutes Approved on the 16 day of OCTOBER, 2024.

 Chairperson

 Secretary

Attachments:

Condolences Gift:

*** IMPORTANT EMAIL VOTE- CONDOLENCES GIFT ***

Ellen Mckane

Sat, May 4, 9:36 AM

to me, Laura, Brooke, Cassandra, Will, Laurin, Myranda, Natasha, Whitney, Ellen

I, Ellen Freake motion to give condolences \$200 gift card to Morrnick family. I will personally pay for this expense and submit the receipt to Brooke for reimbursement. The reimbursement funds will be withdrawn from our fundraising account.

Remember to hit "Reply All" when responding- Can I please get someone to second this, and then all others reply " In Favour

Myranda Radomske

Sat, May 4, 5:23 PM

to Laura, Brooke, Cassandra, Will, Laurin, Natasha, Whitney, Ellen, me

I second the motion to give condolences \$200 gift card to Morrnick family with funds from the fundraising account.

Myranda

Laurin Levick

Sat, May 4, 5:33 PM

to Myranda, Ellen, me, Laura, Brooke, Cassandra, Will, Natasha, Whitney

In favour.

Laurin Levick

WL

Sat, May 4, 5:41 PM

to Laurin, Brooke, Cassandra, Ellen, me, Laura, Myranda, Natasha, Whitney

In favour,

William Langlois

Laura Gillam

Sat, May 4,
7:39 PM

to W, Laurin, Brooke, Cassandra, Ellen, me, Myranda, Natasha, Whitney

In favour.

Laura Gillam

Whitney Usselman <usselman8@gmail.com>

Sat, May 4,
7:51 PM

to Laura, Brooke, Cassandra, Ellen, me, Laurin, Myranda, Natasha, W

In favour

Whitney

Jessie Duncan Elementary School Council

Sat, May 4,
11:30 PM

to Whitney, Brooke, Cassandra, Ellen, Laura, Laurin, Myranda, Natasha, W

In favour

Brandi

Natasha Caissie

Sun, May 5,
11:24 AM

to Brooke, Ellen, me, Laura, Cassandra, Will, Laurin, Myranda, Whitney

In favour

Natasha

Cassandra Mierau

Mon,
May 6,
8:05 AM

to Brooke, Ellen, me, Laura, Will, Laurin, Myranda, Natasha, Whitney

In favour

Brooke Frenette

Mon, May 6,
9:52 PM

to Ellen, me, Laura, Cassandra, Will, Laurin, Myranda, Natasha, Whitney

In favor

Brooke Frenette

Ellen Mckane

Wed, May 15,
1:08 PM

to Brooke, Natasha, me, Laura, Cassandra, Will, Laurin, Myranda, Whitney

Motion carried to give condolences gift card to Morricks family.

Stenciling:

*** IMPORTANT- EMAIL VOTE ***

Jessie Duncan Elementary School Council <jdschoolcouncil@gmail.com>

Mon, Jun
10,
4:38 PM

to Brooke, Cassandra, Ellen, Laura, Laurin, Myranda, Natasha, Whitney, Will

Hello,

Myself, Whitney & Myranda will be doing the stencilling on the school grounds tomorrow June 11th from 3-4pm at the school (as long as the weather cooperates). Anyone that is available is welcome to join us. I just need to purchase the paint. See the motion below.

I motion to purchase the paint needed to do the outdoor stencilling at the JDES yard; not exceeding \$100. I, Brandi Filipchuk will purchase the paint and will be reimbursed out of the fundraising account, upon submission of my receipts for the paint purchase.

Can I please get someone to second this, and then everyone after to reply 'All in Favour'. Please remember to hit 'reply all' when responding.

Thank you!

Brandi

W L

Mon, Jun
10,
4:44 PM

to me, Brooke, Cassandra, Ellen, Laura, Laurin, Myranda, Natasha, Whitney

I second the motion to purchase the paint needed to do the outdoor stencilling at the JDES yard; not exceeding \$100.

William Langlois

Jessie Duncan Elementary School Council

Mon, Jun 10,
4:47 PM

Thanks Will!

B.

Ellen Freake

Mon, Jun
10,
4:55 PM

to Brooke, Cassandra, Laura, Laurin, Myranda, Natasha, Whitney, W, me

All in favor :)

Except I have no idea where you plan to buy paint that will stay on the ground that cheap haha!

Jessie Duncan Elementary School Council

Mon, Jun
10,
4:55 PM

to Ellen

They just use outdoor spray paint- that's what I was told.

B.

Ellen Freake

Mon, Jun
10,
4:58 PM

to me

I need to start spray painting my walls then if it's that cheap haha! 3 colors will be \$90 and do one design I bet haha

Laurin Levick

Mon, Jun
10,
5:27 PM

to W, Brooke, Cassandra, Laura, Myranda, Natasha, Whitney, Ellen, me

All in favour

Laurin Levick

Natasha Caissie

Mon, Jun
10,
5:42 PM

to Brooke, me, Cassandra, Ellen, Laura, Laurin, Myranda, Whitney, Will

In favour

Natasha

Brooke Frenette

Mon, Jun
10,
6:03 PM

to Natasha, me, Cassandra, Ellen, Laura, Laurin, Myranda, Whitney, Will

In favor

Brooke

Whitney Usselman

Mon, Jun
10,
7:53 PM

to Brooke, Cassandra, Ellen, me, Laura, Laurin, Myranda, Natasha, Will

In favour
Whitney

Cassandra Mierau

Mon, Jun 10,
7:56 PM

to Brooke, me, Ellen, Laura, Laurin, Myranda, Natasha, Whitney, Will

In favour.

Laura Gillam

Mon, Jun 10,
8:29 PM

to Brooke, Natasha, me, Cassandra, Ellen, Laurin, Myranda, Whitney, Will

All in favour
Laura

Myranda Radomske

Tue, Jun 11,
7:08 AM

to Laura, Brooke, Natasha, me, Cassandra, Ellen, Laurin, Whitney, Will

In favour
Myranda

Jessie Duncan Elementary School Council

Tue, Jun
11,
7:15 AM

to Myranda, Brooke, Cassandra, Ellen, Laura, Laurin, Natasha, Whitney, Will

Good Morning!

Motion carried to purchase spray paint to do the stenciling at the JDES yard.

Thanks everyone, have a good day!

Brandi

Loose Parts Shed:

*** IMPORTANT- EMAIL VOTE - Loose Parts Shed***

Jessie Duncan Elementary School Council

Wed, Jun
26,
12:46 PM

to Ellen, Brooke, Natasha, Myranda, Will, Laurin, Laura, Whitney, Cassandra

Hello,

I have attached the quote that I received from the school for the Loose Parts Shed. The cost of this shed has increased over the school year; the school is requesting that we pay \$3000 towards this shed/ project; which is the maximum amount that we discussed at previous meetings. They will cover the additional amount of \$1409.99; the total cost of the shed is \$4409.99.

I motion for the Jessie Duncan Parent Society to pay \$3000 from our fundraising account towards the 'Loose Parts Shed'.

Can I please get someone to second this and then everyone else to reply 'In Favour'.

Please remember to hit '**reply all**' when responding.
Thank you!

Brandi

W L

Wed, Jun 26,
2:13 PM

to me, Brooke, Cassandra, Ellen, Laura, Laurin, Myranda, Natasha, Whitney

I, William Langlois second the motion for the Jessie Duncan Parent Society to pay \$3000 from our fundraising account towards the 'Loose Parts Shed'.

Laurin Levick

Wed, Jun 26,
2:24 PM

to W, me, Brooke, Cassandra, Ellen, Laura, Myranda, Natasha, Whitney

In favour

Laurin Levick

Sent from my iPhone

Natasha Caissie

Wed, Jun 26,
4:02 PM

to Brooke, me, Ellen, Myranda, Will, Laurin, Laura, Whitney, Cassandra

In favour

Natasha

Whitney Usselman

Wed, Jun 26,
4:47 PM

to Natasha, Brooke, Cassandra, Ellen, me, Laura, Laurin, Myranda, Will

In favour

Whitney

Myranda Radomske

Wed, Jun
26,
5:14 PM

to Brooke, Whitney, Natasha, Cassandra, Ellen, me, Laura, Laurin, Will

In favour
Myranda

Laura Gillam

Wed, Jun 26,
7:03 PM

to Myranda, Whitney, Natasha, Brooke, Cassandra, Ellen, me, Laurin, Will

In favour

Laura Gillam

Ellen Freake

Wed, Jun 26,
9:04 PM

to Laura, Myranda, Whitney, Natasha, Brooke, Cassandra, me, Laurin, Will

In favor :) Happy Canada Day weekend yall!

Cassandra Mierau

Thu, Jun 27,
7:28 AM

to me, Ellen, Brooke, Natasha, Myranda, Will, Laurin, Laura, Whitney

In favour.

Brooke Frenette

Thu, Jun 27,
11:54 AM

to Natasha, me, Ellen, Myranda, Will, Laurin, Laura, Whitney, Cassandra

In favor

Brooke

Jessie Duncan Elementary School Council

Thu, Jun 27,
5:29 PM

to Brooke, Cassandra, Ellen, Laura, Laurin, Myranda, Natasha, Whitney, Will

Motion carried to pay \$3000 from the fundraising account towards the Loose Parts Shed.

Thanks everyone!

Have a great summer :)

Brandi