

**Jessie Duncan Elementary School  
Parent Society  
Minutes**

Wednesday January 18, 2023

1.0 Call to order at 7:45pm by Chairperson Courtney Nygren

**Members present:**

Courtney Nygren, Chairperson  
Stephanie Willmer, Vice Chairperson  
Elizabeth Dahl, Treasurer  
Natasha Caissie, Secretary  
Kory Sholdice, Principal  
Susan Dillabough, Vice-Principal  
Margo Gruenewald, Teacher Representative  
Tyrone Muller, Councillor Town of Penhold  
Jamie Seiyama, FCSS  
Mike Dahl, Director  
Brandi Filipchuk, Director  
Ellen McKane, Director  
Dawn Volmer, Director  
Cassandra Mierau

**Members Absent:**

Sherry Cooper, School Board Trustee  
Trevor Monette, Director

2.0 **Approval of Agenda (as amended)**

Moved By: Dawn Volmer  
CARRIED

3.0 **Approval of Minutes** from November 16, 2022 meeting

Moved By: Elizabeth Dahl  
CARRIED

4.0 **Approval of Treasurer's Report, as attached**

Moved By: Mike Dahl  
CARRIED

5.0 **Reports/Updates**

- a) Executive's Report
  - i) None at this time

6.0 **Business arising from prior Minutes**

- a) Did the Donation Cheque get moved to the proper account??

- Yes as shown in the financial report
- b) Swing Receipt?
- We have not yet received the last swing set repair receipt. Elizabeth will contact division and look into it
- c) Poinsettia Fundraiser Report-**Stephanie Willmer**
- \$2277.75 profit (up from last year)
  - 154 regular poinsettia, 37 jumbo poinsettia, 50 wreathes
  - Where should we allocate the money? Tabled until next meeting
- d) Valentines Day dance progress report and discussion.
- Discussion occurred as to the advertisement mix-up-it was time sensitive event and things were put into motion without proper communication between the group members.
    - What can we do about it?
      - fix advertisements-not easily done as sponsorship letters and talks to media have already occurred
      - rescind previous motion of funds going towards classroom libraries and classroom gym bags and motion to put proceeds towards outdoor classroom
      - put ticket sales towards outdoor classroom and food sales towards original motion
    - **Motion to:**
      - Rescind the motion of the Valentine's Day Dance proceeds to go towards classroom libraries and gym bags**
      - By: Courtney Nygren**
      - Second: Stephanie Willmer**
      - CARRIED**
    - **Motion to:**
      - Put all funds from the Valentine's Day Dance towards the outdoor classroom**
      - By: Ellen McKane**
      - CARRIED**
  - Dance Progress report-
    - 90 of 300 tickets have been sold
    - Ma & Pa to help with buns, IGA to help with Hotdogs
    - Bundle drink/hotdog/chips together for sale (price to be determined)
    - Brandi looking into donations for raffle/door prizes
      - Discussions occurred and it was finalized that the donations would go towards door prizes for the kids and not a raffle

- Love bug backdrop/photo props available
- DJ Rico booked for music
- Volunteers needed for ticket/registration table, food sales, 50/50 sales, cleanup/take down, security
- Teachers to do artwork with the kids to add to the decorations
- **Motion to:**  
**Hold 50/50 sales during the night at the Love Bug Boogie Valentine's Day Dance**  
**By: Stephanie Willmer**  
**Second: Brandi Filipchuk**  
**CARRIED**

- Outdoor Classroom-
  - looking into corporate sponsorships with varying levels  
 PLATINUM \$10 000- Advertisement at event, permanent company plaque, special newsletter announcement  
 GOLD \$5000- Advertisement at event, recognition at the blessing ceremony, special thanks in the school Newsletter  
 SILVER \$2500-listing sponsor at event, special thanks in the school Newsletter
  - large donations will be given directly to the school and held in a special account to be used for the outdoor classroom
  - looking into media outlets to cover the importance and specialness of what this is going to become
  - Love Bug Boogie Valentine's Day Dance is going to be the kickoff event for the fundraising campaign for the outdoor classroom
  - Looking for a graphic designer to help map what the outdoor classroom will look like hopefully to post at the dance

**Note-** DJ Rico offers dance demo days for schools, can we look into getting him to come to the school for this?-definitely interest in this

- e) **Christmas Hamper**
  - Kory will left Elizabeth know what is left owed

## 7.0 New Business

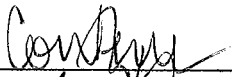
- a) Ratify Valentines Dance Budget
  - **Ratify motion sent through email to set the Love Bug Boogie Valentine's Day dance budget to \$1000**  
**See attached for motion sent through email**  
**By Courtney Nygren**  
**CARRIED**
- b) Special Resolution regarding bylaws
  - 21 days' notice to public needs to be given to hold vote on updated bylaws

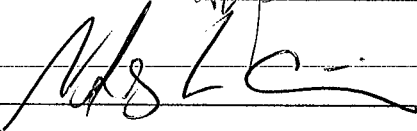
- Needs quorum (50% + 1), school and town staff do not hold voting rights
- c) Bylaw Review
- Bylaw hand outs were given with the proposed changes

**8.0 Next meeting Date and Adjournment**

- Next meeting will be on Wednesday February 15, 2023 following the Jessie Duncan Elementary School Council meeting
- Meeting adjourned at 9:07h

Minutes Approved on the 15 day of Feb, 2023.

 Chairperson

 Secretary

## Budget for Valentines dance Vote

10 messages

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Jessie Duncan Elementary School Council <jdschoolcouncil@gmail.com>

Wed, Nov 30, 2022 at 10:21 AM

Hey all, this has taken to much time to do and i apologize to Ellen i have had some family things come up. Ellen needs to book some things for the dance and we never actually voted on the budget projected. We voted to have the dance but not the budget. So how these email votes work is I give 24 hours for the vote to happen. I make the motion and then whoever wants to second replies to all saying second and then everyone else follows up with an all in favour message. Please reply to all when you respond.

I motion to have the Valentines day Budget as projected by Ellen at \$2500.

Please reply all with you second if you agree and let me know if you do not agree and would like changes.

Courtney.

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Dawn Volmer <dawn.volmer@gmail.com>

Wed, Nov 30, 2022 at 10:23 AM

I second

Dawn Volmer

Sent from my iPhone

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Ellen Mckane <mckaneellen@hotmail.com>

Wed, Nov 30, 2022 at 10:24 AM

Thanks Dawn! All in favor 🍷

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Trevor Monette <tmonette02@gmail.com>

Wed, Nov 30, 2022 at 10:31 AM

Agree

Trevor Monette

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Natasha Caissie <natashascaissie@gmail.com>

Wed, Nov 30, 2022 at 10:51 AM

According to Ellen's Proposal her expenses would be around \$1000 (with her income projected at \$2500).

I'm not in favour of a \$2500 budget.

Natasha

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Jessie Duncan Elementary School Council <jdschoolcouncil@gmail.com>

Wed, Nov 30, 2022 at 12:02 PM

For the motion to not be moved to a vote everyone has to be all in favour. Natasha brought it to my attention I had read it incorrectly and I apologize. The projected expense was \$890. I think rounding up to give a small buffer is acceptable. So please first person to reply all is with a second and everyone else to follow is an all in favour.

**I motion for the Valentines day dance budget to be up to \$1000.**

Courtney

**Elizabeth Dahl** <elizabethj.dahl@shaw.ca>

I second the motion for the Valentine's Dance Budget to be up to \$1,000.

Wed, Nov 30, 2022, 12:03 PM

Elizabeth Dahl

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**Natasha Caissie** <natashascaissie@gmail.com>

Wed, Nov 30, 2022 at 12:09 PM

I'm in favour for a \$1000 budget.

Natasha

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**Dawn Volmer** <dawn.volmer@gmail.com>

Wed, Nov 30, 2022 at 12:10 PM

In favour

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**Mike Dahl** <miked.dahl@shaw.ca>

Wed, Nov 30, 2022 at 12:16 PM

In favour for \$1000 budget

Mike Dahl

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**Trevor Monette** <tmonette02@gmail.com>

Wed, Nov 30, 2022 at 12:19 PM

In favor.

Trevor Monette

## **Re: Budget for Valentines dance Vote**

8 messages

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**Jessie Duncan Elementary School Council** <jdschoolcouncil@gmail.com>

Mon, Dec 5, 2022 at 7:43 AM

I'm so sorry for not replying, not everyone did reply to the new motion therefore it will need to be moved to a vote. The vote will be 24 hours to reply.

If you are in favour of Ellen's Budget to be \$1000 please reply all with a yes or in favour and if you are not reply all with a no. All votes not in for the 24 hour period will neither be for or against the budget. We need 75% of people to vote to pass this budget.

I vote yes. Sent from my iPhone

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**Natasha Caissie** <natashascaissie@gmail.com>

Mon, Dec 5, 2022 at 7:44 AM

In favour

Natasha

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**Steph Willmer** <jswillmer@gmail.com>

Mon, Dec 5, 2022 at 7:57 AM

Yes

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**Trevor Monette** <tmonette02@gmail.com>

Mon, Dec 5, 2022 at 8:08 AM

Yes

Trevor Monette

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**Ellen Mckane** <mckaneellen@hotmail.com>

Mon, Dec 5, 2022 at 8:09 AM

Yes

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**Mike Dahl** <miked.dahl@shaw.ca>

Mon, Dec 5, 2022 at 8:13 AM

Yes

Mike Dahl

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**Dawn Volmer** <dawn.volmer@gmail.com>

Mon, Dec 5, 2022 at 8:21 AM

I vote yes

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**Courtney Symes** <courtneysymes@hotmail.com>

Mon, Dec 5, 2022 at 4:58 PM

Okay Ellen your budget has officially been approved for \$1000

Courtney.