

**Jessie Duncan Elementary School
Parent Society
Wednesday, March 21, 2018
Minutes**

1.0 Meeting Called to Order at 7:37pm by President Ridehl Wilson

Members Present:

Ridehl Wilson, *President*
Robin Edwards, *Vice-President*
Natalie Collett, *Treasurer*
Jennifer Rowe, *Director*
~~Trudy Henry, *Principal*~~
Becca Chmelyk, *Vice-Principal*
Jamie Seiyama, *Family Resource Coordinator*
Nora Semchuk, *Director*

Members Absent:

Kirsten Dennis, *Secretary*
Cathy Glazebrook, *Director*
Renee Baumung, *Director*
Alison Marshall, *Director*
Brian Constantine, *Director*
Sherry Cooper, *School Board Trustee*
Ken Denson, *Councillor Town of Penhold*
Trudy Henry, *Principal*

2.0 **Approval of Agenda**

Moved By: Robin Edwards
Seconded By: Jennifer Rowe
CARRIED

3.0 **Approval of Minutes from May 17, 2017 meeting**

Moved By: Ridehl Wilson
Seconded By: Robin Edwards
CARRIED

4.0 **Approval of Treasurer's Report, as attached**

Moved By: Robin Edwards
Seconded By: Nora Semchuk
CARRIED

5.0 **Reports/Updates**

a) **Executive's Report**

i) Correspondence

- o Fundraiser info for beef jerky fundraiser

ii) In Dey Go Fundraiser

- o Fundraiser went well, lots of orders. Total raised was \$2690.50
- o We will need approximately 4 volunteers for the pick up date. Ridehl will be there and Jennifer volunteered and Natalie and Nora have said they could possibly come as well for some of the time.

iii) Casino Spending

- o Need to reassess the swim bussing allotment with the grade 3s coming back next year. We had budgeted for two grades but will need to account for the third grade that will be

swimming next year. Penhold School spent approximately \$3300 for three grades to do swimming. We will budget approximately the same for the 2018/2019 & 2019/2020 school years.

- Grade 3 classroom budget; there was a \$250 classroom budget give to the other classrooms in the school, however more may be needed for these new classrooms? Trudy has indicated that it will be reviewed in September to see what is exactly needed in the grade 3 classrooms, at which time a budget can be discussed by PAC.
- Library books seem to be ok with the grade 3s coming back

6.0 Business arising from prior Minutes

a) Playground fundraising

- We will need to start looking into grants and fundraising ideas for a new playground. A new playground will be a top priority for the school with the 3rd grade coming back to Jessie Duncan.
- Ridehl already briefly looked into grants that may be available to us, some of them include:
 - Community Facility Enhancement Program – up to \$125,000 as a matching grant or \$10,000 non matching grant
 - Canada Post Community Foundation
 - Dow Community Grant
 - Aviva Community Fund
- With the playground being used by the after school care program, it may be possible to tie into some community grants, as they are a community group, that may not have been otherwise available to a school. We will need to research this one further.

7.0 New Business

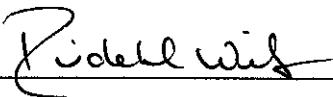
a) April Meeting

- Aprils meeting falls during spring break. Do we move the date or do we forego the April meeting.
- It was voted to forego the April meeting, therefore next meeting will be May 16, 2018

8.0 Next Meeting Date and Adjournment

- Next Meeting will be Wednesday, May 16, 2018 following the Jessie Duncan Elementary School Council Meeting.
- Meeting Adjourned at 8:32pm.

Minutes Approved on the 16 day of May, 2018.



President



Treasurer for
Secretary

**Jessie Duncan Elementary School
Parent Society
Emergency Meeting
Monday, April 9, 2018
Minutes**

1.0 Meeting Called to Order at 5:00pm by President Ridehl Wilson

Members Present:

Ridehl Wilson, *President*
Robin Edwards, *Vice-President*
Natalie Collett, *Treasurer*
Jennifer Rowe, *Director*
Trudy Henry, *Principal*
Becca Chmelyk, *Vice-Principal*
Jessica Frisby, *Parent*

Members Absent:

Kirsten Dennis, *Secretary*
Cathy Glazebrook, *Director*
Renee Baumung, *Director*
Alison Marshall, *Director*
Brian Constantine, *Director*
Sherry Cooper, *School Board Trustee*
Ken Denson, *Councillor Town of Penhold*
Jamie Seiyama, *Family Resource Coordinator*
Nora Semchuk, *Director*

2.0 **Agenda**

- One item on the agenda, whether to approve the acquirement of used playground equipment being offered for sale by Chinooks Edge.

3.0 **Discussion**

- Ridehl received a phone call from Trudy, Friday, April 6th in regards to some used playground equipment available for purchase, this a time sensitive matter as Chinooks Edge will need a response prior to their board meeting on Wednesday, April 11, 2018.
- Chinooks Edge still owns the old playground equipment that was at Riverglen School and is looking to have it moved. It was offered only to Jessie Duncan, as they know we are in need of playground equipment. The playground is being offered for \$75,000 which includes transportation of the equipment, gravel fill as needed, surround and installation at Jessie Duncan ^{Duncan} ~~Duncan~~.
- Chinooks Edge is willing to give us a 5 year, interest free loan for the \$75,000. Repayment of the loan will need to be done on or before June 2023.
- Maintenance has reviewed the equipment and has been deemed safe, in good condition and will still meet code.
- The playground is approximately the same size as the big playground we currently have and is an accessible playground.
- It was felt by those in attendance that spending the \$75,000 would be better than trying to fundraise for brand new equipment that could cost in excess of \$250,000. That way we have the equipment immediately rather than fundraising for what could possibly be years before being able to purchase any equipment for the school at all.
- Trudy has indicated that she would be able to manage \$5,000 from the school budget this upcoming year towards the repayment of the loan.

- Ideas for repayment include allocating fundraising efforts directly towards the loan repayment, grants and charitable donations from businesses and individuals.
- We do have a casino in 2020 that we can allocate a good portion of the proceeds towards the loan repayment, as well as relooking at the current casino budget to see what funds may be available immediately from there.
- School is able to write tax donation receipts for any donation \$10 or more.

Motion to:

- **Approve the acquirement of the used playground equipment with the 5 year loan from Chinooks Edge that will need to be repayed prior to June, 2023**

Moved By: Ridehl Wilson

Seconded By: Jennifer Rowe

CARRIED

4.0 Adjournment

- Meeting Adjourned at 5:20pm.

Minutes Approved on the 16 day of May, 2018.

Ridehl Wilson *President*

[Signature] *Treasurer for Secretary*