

Jessie Duncan Elementary School
Parent Society Meeting
Wednesday, October 18, 2019
Minutes

1.0 **Call to order at 7:33pm by Chairperson Stephanie Willmer**

Members Present:

- Stephanie Willmer, Chairperson
- Nora Semchuk, Vice-Chairperson
- Natalie Collett, Treasurer
- Natasha Caissie, Secretary
- Kory Sholdice, Principal
- Becca Hutchins, Vice-Principal
- Ken Denson, Councillor Town of Penhold
- Jamie Seiyama, Family Resource Coordinator
- Stacie Wadin, Director
- Tori King, Director
- Elizabeth Dahl, Director
- Kristyn Sutherland, Director
- Angela van de Loop, Parent
- Ridehl Wilson, Past Chairperson

Members Absent:

- Sherry Cooper, School Board Trustee

2.0 **Approval of Agenda as amended**

Motion to approve the Agenda.

Moved By: Nora Semchuk

Seconded By: Tori King

CARRIED

3.0 **Approval of Minutes from September 18, 2019 meeting**

Motion to approve the Minutes.

Moved By: Nora Semchuk

Seconded By: Stacie Wadin

CARRIED

4.0 **Approval of Treasurer's Report, as attached**

Motion to approve the Treasurer's Report

Moved By: Stacie Wadin

Seconded By: Nora Semchuk

CARRIED

- Agenda cheque was sent directly to the company (rather than made out to the school as was discussed previously)

- 2 cheques waiting to be deposited-one from Mabel's Labels (\$55), one from the Town of Penhold for Fall Festival volunteering (\$300)
- **Motion For:**
 - **All Mabel label cheques to be deposited into the General PAC account moving forward**
 - **The Fall Festival cheque to be deposited into the General account**

Moved by: Natalie Collett

Seconded By: Tori King

CARRIED

5.0 Reports/Updates

- a) Executive's Report
 - i) Correspondence
 - Fundraising info
 - ii) Playground Committee Update
 - We still owe \$16222.12 for the playground with 4 years left to pay off the loan
 - 8 Hat days-4 themed and 4 open to let the grades decide what it should be. School already has 20 dress up days scheduled this year, and it was asked if we can incorporate some of these days together as to not overwhelm staff, students and families. October 23 scheduled to be the first one.
 - Food bank Drive for November
 - Sock tree in December with donations to go to the Woman's shelter
 - 2 Movie nights-First one November 15 or 29 and one in the Spring with date TBD
 - iii) Corporate Registries
 - Waiting on information, will be sent in shortly

6.0 Business arising from prior Minutes

- a) Fundraisers
 - A reminder for Mables Labels will be sent out
 - i) Poinsettia
 - Natalie has been in touch with Parkland Nurseries and will pick up vouchers (min 54 wreaths, 300 regular poinsettia and 50 jumbo poinsettias). We can order more vouchers for flowers if needed however wreaths could be limited.

Motion for:

- **prices to be \$35 for the wreaths, \$20 for regular poinsettias and \$50 for jumbo poinsettias**
- **Fundraiser to run November 1-15**
- **Proceeds to be deposited to the playground account**

Moved by: Stephanie Willmer

Seconded by: Natalie Collett
CARRIED

- ii) Gift Cards – Campaign dates, and organizer
- Elizabeth Dahl will take over running this fundraiser

Motion for:

- **Fundraiser to run November 18-December 6**
- **First order date November 29 and second December 6**
- **Proceeds to be deposited to the playground account**

Moved by: Stephanie Willmer

Seconded by: Stacie Wadin

CARRIED

- b) Budgets – playground & casino accounts

Playground Account:\$9743.18

Casino Account:\$6035.08

- Discussion occurred around how much, from what accounts and when payment should be made for the playground.
- The decision was made to keep the Playground account as is for the time being while the Casino account needs to be spent but can carry small reserve

Motion for: Parent Society to pay \$2500 to the school board out of the Casino account

Moved by: Stephanie Wilmer

Second Stacie Wadin

CARRIED

7.0 New Business

- a) Replacement of Society Bylaws
- Ridehl went over the amended bylaws. A special resolution needs to take place before they can be voted on. 21 days' notice needs to occur before a vote can take place. A link will be provided in the school newsletter and a vote will take place next meeting.
- b) Election of Casino Chair
- Kristyn Sutherland was voted casino chair by acclamation
- c) Adopt a family
- Discussion to keep the Adopt a Family within the school
 - The budget and logistics will be decided at the next meeting
- d) Fall Festival
- Switching up the volunteering spaces
 - Need to give our 1-2-3 preference (Friday evening/Saturday 12:00-4:40/Saturday 4:30-9:00pm)
 - Tabled till next meeting

8.0 Next Meeting Date and Adjournment

- Next meeting will be on Wednesday, November 20, 2019, following the Jessie Duncan Elementary School Council Meeting
- Meeting adjourned at 8:52h

Minutes Approved on the 20 day of November, 2019.

D. Williams *Chairperson*

M. Ash *Secretary*