

**Jessie Duncan Elementary School
Parent Society Annual General Meeting
Wednesday, September 18, 2019
Minutes**

1.0 Meeting Called to Order at 7:36pm by President Ridehl Wilson

Members Present:

Ridehl Wilson, *Chairperson*
Nora Semchuk, *Vice-Chairperson*
Natalie Collett, *Treasurer*
Angela van der Loop, *Secretary*
Kory Sholdice, *Principal*
Becca Chmelyk, *Vice-Principal*
Sherry Cooper, *School Board Trustee*
Ken Denson, *Councillor Town of Penhold*
Jamie Seiyama, *Family Resource Coordinator*
Stacie Wadin, *Director*
Natasha Caissie, *Director*
Tori King, *Director*
Stephanie Willmer, *Director*
Elizabeth Dahl, *Parent*
Kristyn Sutherland, *Parent*

Members Absent:

Jennifer Rowe, *Director*
Heather Neufeld, *Director*
Jill Anders, *Director*

2.0 **Approval of Agenda as amended**

Moved By: Nora Semchuk
Seconded By: Natasha Caissie
CARRIED

3.0 **Approval of Minutes from May 15, 2019 meeting**

Moved By: Natasha Caissie
Seconded By: Stephanie Willmer
CARRIED

4.0 **Information package & meeting overview**

Ridehl Wilson explained the information package. The voting procedures for the School Council meetings was also explained.

5.0 **Approval of Treasurer's Report, as amended**

Moved By: Stacie Wadin
Seconded By: Nora Semchuk
CARRIED

6.0 **Reports/Updates**

a) **Executive's Report**

i) Correspondence

- Parkland Garden Center has a new contact for the Poinsettia fundraiser. Natalie confirmed with them that we would be interested in the fundraiser again and also asked if we could add wreaths to purchase.
- ii) Fall Festival
 - Parent Society received an honorarium of \$300 from the Town for volunteering at the festival. We had 6 volunteers on the Saturday to sell tickets and supervise the bouncy castles.

7.0 Business arising from prior Minutes

- a) Year End Hot Lunch for Sports Days
 - Went well. Because of the growing school, the price increased to \$1215.80.
- b) AGLC Report
 - Will be notified when this year's is due.
- c) Corporate Registries Annual Report
 - Has been completed.
- d) Casino 2020
 - Will occur in quarter 2 (April, May or June). In November AGLC will let us know what our date is.
 - Very important fund raiser where we receive around \$25,000. There is a risk losing the opportunity if we don't attend our date.
- e) Ratify decisions
 - Decisions were made after the May 15, 2019 meeting.
 - A parent appreciation morning occurred where coffee and muffins were provided. \$120.70 was spent.
 - Motion to:**
 - **Provide muffins and coffee for a parent appreciation morning. Using \$120 from the general account.**
 - Moved By: Ridehl Wilson**
 - Seconded By: Natalie Collett**
 - CARRIED**
 - An email was received from a family asking for help relating to a medical situation with their daughter. \$150 in gift cards was donated to help them.
 - Motion to:**
 - **Donate to the community family. Using \$150 from the general account.**
 - Moved By: Ridehl Wilson**
 - Seconded By: Natalie Collett**
 - CARRIED**
- f) Playground Committee Update
 - Ridehl Wilson explained the recent addition of the "new to us" playground and how a committee was started to fundraise and apply for grants to pay for the playground. Last year's fundraisers included, hat days, 50/50s and movie nights.
 - We still owe \$16222.12.
 - This year's plans include,
 - Two movie nights (Oct/Nov and Feb) where donations to the food bank will be accepted.
 - Hat days and/or crazy hair/sock days
 - School spirit week with a cost to participate for the week or per day.
 - Also considering having a large prize raffle. It was suggested that the prizes be family orientated, possibly experiences.

- g) Parent Appreciation
 - To have in March or April

7.0 New Business

a) Budgets

- After previously committed funds (agendas, bussing for swimming) have been spent, the general account will have approximately \$3400.
- Casino account has \$5800.
- Playground account has \$11000.
- The \$1922.03 cost of agendas can't be covered with casino funds. The cost of the agendas increased from the initial budgeted cost because of unforeseen shipping and handling fees.

Motion to:

- **Pay the full cost of the agendas, using funds from the general account.**

Moved By: Ridehl Wilson

Seconded By: Tori King

CARRIED

- The amount to be spent on the playground, etc and to leave in the accounts will be decided at the next meeting.

b) School t-shirts

Motion to:

- **Provide funding to purchase school t-shirts for the new 2019 students in Kindergarten and Pre-Kindergarten, using up to \$1300 from the playground account.**

Moved By: Nora Semchuk

Seconded By: Stacie Wadin

CARRIED

- Parent Society would like the school to encourage students to wear their Jessie Duncan t-shirts on field trips, during assemblies and on school spirit days.

c) Breakfast program

- Jessie Duncan is receiving the grant again. Unsure as to when the money will be provided. It was suggested that toast club could run until the breakfast program begins.
- Will not be happening during class time. Possibly from 8:30 to 8:45 where students can choose to eat and it's not just put in front of them. Leftovers will be put in the hallway or at the office. Similar items would be provided per day with an occasional special breakfast provided.
- In order to run toast club in the meantime, the school would pay for the supplies but need volunteers to make and serve toast. Stephanie Willmer offered to organize the volunteers.

d) Replacement of Society Bylaws

- Current bylaws are from 1993 date and need to be revised. We would need a resolution for it which was deferred to the next meeting.

e) Fundraisers

- Have done poinsettias and gift cards.

Motion to:

- **Proceed with Poinsettias in November and Gift Cards in December as we have in previous years.**

Moved By: Natalie Collett

Seconded By: Stacie Wadin

CARRIED

- The Mabel's Label fundraiser is still running. A reminder to parents should be sent out.

f) Elections: President/Casino Chair; Vice President; Secretary; Treasurer; Directors

- Prior to elections, Ridehl read out the descriptions for each position.

