

**Jessie Duncan Elementary School  
Parent Society Annual General Meeting  
Wednesday, September 20, 2017  
Minutes**

1.0 Meeting Called to Order at 7:38pm by President Ridehl Wilson

**Members Present:**

Ridehl Wilson, *President*  
Angela van der Loop, *Secretary*  
Jennifer Rowe, *Director*  
Cathy Glazebrook, *Director*  
Trudy Henry, *Principal*  
Becca Chmelyk, *Vice-Principal*  
Sherry Cooper, *School Board Trustee*  
Mike Walsh, *Councillor Town of Penhold*  
Jamie Seiyama, *Family Resource Coordinator*  
Alison Marshall, *Parent*  
Brian Constantine, *Parent*  
Daphne Sawka-McGinnis, *Parent*  
Robin Edwards, *Parent*  
Kirsten Dennis, *Parent*  
Nora Semchuk, *Parent*  
Natalie Collett, *Parent*

**Members Absent:**

Lisa Newton, *Vice-President*  
Renee Baumung, *Treasurer*  
Sarah Jaster, *Director*  
Katrina Peake, *Director*

2.0 **Approval of Agenda**

Moved By: Angela van der Loop  
Seconded By: Jennifer Rowe  
CARRIED

3.0 **Approval of Minutes from May 17, 2017 meeting**

Moved By: Ridehl Wilson  
Seconded By: Cathy Glazebrook  
CARRIED

4.0 **Approval of Treasurer's Report, as attached**

Moved By: Ridehl Wilson  
Seconded By: Kirsten Dennis  
CARRIED

- In order to pay the casino fee (which is reimbursed by the casino), money was transferred from the general account into the casino account.

**Motion to:**

- **Transfer the money for the casino fee from the casino account back to the general account.**

**Moved By: Ridehl Wilson**  
**Seconded By: Cathy Glazebrook**  
**CARRIED**

## 5.0 Reports/Updates

### a) Executive's Report

- i) Correspondence
  - o VIP fundraiser info, selling sausage and perogies.
- ii) Fall Festival
  - o Parent Society attended a volunteer shift where we get an honorarium for our time. It was difficult to get volunteers.
- iii) Casino
  - o Was in June. Thankful to staff and community members for helping us fill our required volunteer positions. We have applied for the next casino which would occur Oct/Nov or Dec of 2020.

## 6.0 Business arising from prior Minutes

- a) Year End Hot Lunch for Sports Days
  - Went very smoothly thanks to Debbie at Subway.
- b) AGLC Report
  - Completed in May.
- c) Corporate Registries Annual Report
  - Ridehl to check if it's been done.

## 7.0 New Business

### a) Casino Spending

- Haven't received our funds yet.
- School will make a list of items that might be needed.

**Motion to:**

- o **Destroy casino records from more than 3 years ago.**

**Moved By: Robin Edwards**

**Seconded By: Kirsten Dennis**

**CARRIED**

### b) Budgets and Fundraisers

- Poinsettias to benefit the breakfast program.
- Gift cards for the general account to be used on miscellaneous costs that casino funds can't be spent on.

**Motion to:**

- o **Keep poinsettias and gift cards as the fall fundraisers.**

**Moved By: Ridehl Wilson**

**Seconded By: Angela van der Loop**

**CARRIED**

### c) Adopt-a-Family

- Ridehl Wilson deferred this to the October meeting.

### d) Elections - before elections were held Ridehl read out the description for each position.

- Outgoing Executive as follows:
  - o Vice President: Lisa Newton
  - o Secretary: Angela van der Loop
  - o Treasurer: Renee Baumung
  - o Directors: Katrina Peake, Sarah Jaster
- Parent Society Executive Elected at this Annual General Meeting on Wednesday, September 20, 2017 are as follows:

- President: Ridehl Wilson by acclimation
- Vice President: Robin Edwards by acclimation
- Secretary: Kirsten Dennis by acclimation
- Treasurer: Natalie Collett by a vote of 6 to 4
- Directors: Angela van der Loop, Jennifer Rowe, Cathy Glazebrook, Brian Constantine, Nora Semchuk, Alison Marshall
- In accordance with the newly elected Jessie Duncan School Council Executive, signing authority at the ATB in Penhold must be changed on all three bank accounts:
  - Jessie Duncan Breakfast Program Acct# 00585412100
  - Jessie Duncan Parent Society Acct# 00584855500
  - Jessie Duncan Parent Society Casino Acct# 00585518700

**Motion to:**

- **Remove Angela van der Loop and Renee Baumung from the accounts and add Kirsten Dennis and Natalie Collett.**

**Moved By: Ridehl Wilson**

**Seconded By: Alison Marshall**

**CARRIED**

- The following executive member will retain authorization for the accounts:  
Ridehl Wilson, President

**8.0 Next Meeting Date and Adjournment**

- Next Meeting will be Wednesday, October 18, 2017 following the Jessie Duncan Elementary School Council Meeting.
- Meeting Adjourned at 8:33pm.

Minutes Approved on the 18 day of October, 2017.

Ridehl Wilson *President*

KDennis *Secretary*